

BARBADOS COMMUNITY COLLEGE

"Eyrie", Howell's Cross Road, St Michael

REFUND OF CAUTION FEE

(To be completed when student withdraws officially or has completed studies)

N.B. The original receipt must be attached. ID Card must be left in the College Library.

SECTION 1- TO BE COMPLETED BY THE STUDENT

STUDENT I.D. NO.

SURNAME.....FIRSTNAME..... INITIAL

ADDRESS

TELEPHONE:(H)..... (W) C).....

PERIOD OF ENROLLMENT

PROGRAMME OF STUDY.....

SIGNATURE DATE

SECTION 2 - TO BE COMPLETED BY DIVISIONAL HEADS, TUTOR, PHYSICAL EDUCATION TUTOR, COUNSELLING, DEPUTY PRINCIPAL

ENCUMBRANCES

DIVISION \$ SIGNATURE, DIVISIONAL/DEPARTMENTAL HEAD

GYMNASIUM \$ SIGNATURE, TUTOR 1, PHYSICAL EDUCATION

COUNSELLOR'S OFFICE \$ SIGNATURE, TUTOR 1, COUNSELLING

DEPUTY PRINCIPAL \$ SIGNATURE, DEPUTY PRINCIPAL

SECTION 3 - FOR OFFICAL USE

DATE RECEIVED: RECEIPT () ID CARD ()

COMMENTS

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REFUNDS

REGISTRAR

DATE

STUDENTS MUST ALSO REQUEST LIBRARY CLEARANCE FROM THE COLLEGE LIBRARY