

BARBADOS COMMUNITY COLLEGE

"Eyrie", Howell's Cross Road, St Michael

TRANSFER TO NEW PROGRAMME

NB: The completed form must be emailed to counselling@bcc.edu.bb

NATIONALITY:

STUDENT IDENTIFICATION NUMBER: YEAR OF ENTRY:

(Mr/Mrs/Miss)NAME
LAST NAME FIRST NAME MIDDLE INITIALS MAIDEN NAME

HOME ADDRESS:

EMAIL ADDRESS:

TELEPHONE NO: (Home)..... (Work) (Cell)

TO BE COMPLETED BY STUDENT

PRESENT PROGRAMME	REASON FOR TRANSFER	NEW PROGRAMME
	() Excessive Work-load	
	() Changes in Career Goals	
	() Other (Please specify)	

PLEASE FOLLOW THESE STEPS IN THE TRANSFER PROCESS

1. See a Counsellor from Counselling & Placement, Barbados Community College.
2. See the Divisional Head (New Division)
3. See the Divisional Head (Present Division)

TO BE COMPLETED BY COUNSELLOR AND DIVISIONAL/DEPARTMENTAL HEAD(S)

RECOMMENDED []

APPROVED []

NOTED []

NOT RECOMMENDED []

NOT APPROVED []

.....
Counsellor

.....
Divisional/Departmental Head(s)
(New Division(s))

.....
Divisional/Departmental Head(s)
(Present Division(s))

FOR OFFICIAL USE ONLY

.....
Clerk/Typist

.....
Date

.....
Registrar

.....
Date