

BARBADOS COMMUNITY COLLEGE

WITHDRAWAL/ADD A COURSE OR MAJOR

NATIONALITY:

STUDENT IDENTIFICATION NUMBER: YEAR OF ENTRY:

(Mr/Mrs/Miss)NAME
LAST NAME
FIRST NAME
MIDDLE INITIALS
MAIDEN NAME

HOME ADDRESS:

TELEPHONE NO: (Home)..... (Work) (Cell)

PROGRAMME/MAJORS: FULL-TIME PART-TIME

INDICATE MAJOR /COURSE FROM WHICH YOU ARE WITHDRAWING
 (Students may only withdraw from a course/major within the first four weeks of Semester)

COURSE CODE	COURSE NAME	CREDITS	REASONS
			<input type="checkbox"/> Time Table conflicts <input type="checkbox"/> Excessive work load <input type="checkbox"/> Change in career goals <input type="checkbox"/> Other (Please specify)

TO BE COMPLETED BY COUNSELLOR AND DIVISIONAL/DEPARTMENTAL HEAD(S)

RECOMMENDED [] NOT RECOMMENDED [] APPROVED [] NOT APPROVED []

.....
Counsellor
Date
Divisional/Departmental Head
Date

INDICATE MAJOR/COURSE TO BE ADDED
 (Students may not add a course/major after the first two weeks of Semester 1)

COURSE CODE	COURSE NAME	CREDITS	REASONS
			<input type="checkbox"/> Change in career goals <input type="checkbox"/> Other (Please specify)

TO BE COMPLETED BY COUNSELLOR AND DIVISIONAL/DEPARTMENTAL HEAD(S)

RECOMMENDED [] NOT RECOMMENDED [] APPROVED [] NOT APPROVED []

.....
Counsellor
Date
Divisional/Departmental Head
Date

FOR OFFICIAL USE ONLY

.....
Registrar
Date